

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE  
AGENDA

Monday 24<sup>th</sup> July 2017 at 1300 hours in the Council Chamber,  
The Arc, Clowne

Item No.		Page No.(s)
1.	<b><u>Apologies for Absence</u></b>	
2.	<b><u>Urgent Items of Business</u></b>  To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972	
3.	<b><u>Declarations of Interest</u></b>  Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:  a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items  and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes of meeting held on 27 <sup>th</sup> June 2017.	3 to 4
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	5 to 9
6.	Corporate Plan Targets Performance Update – April to June 2017 (Quarter 1 – 2017/18).	To Follow
7.	Environmental Enforcement Review – to approve the scoping document.	10 to 12
8.	Work Plan.	13 to 15

## HEALTHY, SAFE, CLEAN AND GREEN SCRUTINY COMMITTEE

Minutes of a meeting of the Customer Service and Transformation Scrutiny Committee of the Bolsover District Council held in the Council Chamber, the Arc, Clowne, on Tuesday 27<sup>th</sup> June 2017 at 1000 hours.

### **PRESENT:-**

Members:- Councillors J.E. Bennett, Mrs P. Cooper, H.J. Gilmour, C.R. Moesby, T. Munro, K.F. Walker and D. Watson.

Officers:- C. Millington (Scrutiny Officer) and A. Bluff (Governance Officer).

Councillor S. Peake in the Chair

### **0067. APOLOGIES**

There were no apologies for absence.

### **0068. URGENT ITEMS OF BUSINESS**

There were no urgent items of business to consider.

### **0069. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **0070. MINUTES – 16<sup>th</sup> MAY 2017**

Moved by Councillor H.J. Gilmour and seconded by Councillor C.R. Moesby  
**RESOLVED** that the Minutes of a Healthy, Safe, Clean and Green Scrutiny Committee meeting held on 16<sup>th</sup> May 2017 be approved as a correct record.

### **0071. SPECIAL MINUTES – 9<sup>TH</sup> MAY 2017**

Moved by Councillor H.J. Gilmour and seconded by Councillor C.R. Moesby  
**RESOLVED** that the Minutes of a special Healthy, Safe, Clean and Green Scrutiny Committee meeting held on 9<sup>th</sup> May 2017 be approved as a correct record.

## HEALTHY, SAFE, CLEAN AND GREEN SCRUTINY COMMITTEE

### **0072. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE DOCUMENT**

Moved by Councillor T. Munro and seconded by Councillor C.R. Moesby  
**RESOLVED** that the List of Key Decisions and items to be considered in Private document be noted.

### **0073. SETTING THE SCRUTINY WORK PLAN**

Committee considered their Work Plan for the forthcoming year.

At the Scrutiny Conference held in May 2017, Members had agreed four priorities for the Committee's Work Plan, these were; Homelessness, Enforcement, Current Licensing Committee Provisions and the Castle Estate, Bolsover.

After a lengthy discussion, it was agreed that 'Enforcement' should be the Committee's first priority and that it should also be an in depth review. Reviews on Homelessness and Licensing Committee Provisions could be carried out as part of the Work Plan rather than dedicated reviews.

Members' attention was drawn to Minute 885 of the Minutes from the meeting held on 16<sup>th</sup> May 2017, where it had been noted that target H05 - Support 417 inactive 16+ individuals per year & increase their activity levels to more than 30 minutes of moderate intensity physical activity per week, had been flagged as an alert and was unlikely to be met. Members had suggested that the Senior Sports Development Officer provide an update to the Committee regarding the Girls Hub. The Scrutiny Officer advised Members that at March 2017, the PERFORM system had noted that the PI outturn was 638 against a target of 834 and as Derbyshire County Council had reviewed the target for the second year. The Scrutiny Committee would receive an update on Quarter 1 2017/18 performance at the now meeting on 1<sup>st</sup> August 2017 and it was agreed that Members would wait until after the update to decide if it was appropriate to request an update from the officer.

The meeting concluded at 1040 hours.



The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 16<sup>th</sup> June 2017**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk). The list can also be accessed from the Council’s website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk).

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader  
Councillor M. Dooley – Deputy Leader  
Councillor S.W. Fritchley  
Councillor B.R. Murray-Carr  
Councillor K. Reid  
Councillor M.J. Ritchie  
Councillor B. Watson

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance, & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

**The dates for meetings of Executive in 2016/17 are as follows:**

- 2017 - 26<sup>th</sup> June  
17<sup>th</sup> July  
11<sup>th</sup> September  
9<sup>th</sup> October  
6<sup>th</sup> November  
4<sup>th</sup> December
- 2018 - 15<sup>th</sup> January  
19<sup>th</sup> February  
5<sup>th</sup> March  
23<sup>rd</sup> April  
21<sup>st</sup> May

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<p><b>Chesterfield and District Crematorium Delivery Options</b></p> <p>To look at delivery options</p>	Executive	October 2017	Report of Councillor B Murray-Carr - Portfolio Holder for Community Safety and Street Services	Report of Joint Crematorium Committee	Yes – involves revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more.	Private – relates to the Council's financial or business affairs
<p><b>Public Art contract - Gleeson Development- Doe Lea</b></p> <p>To receive tenders</p>	Executive	May/June/July 2017	Report of Councillor J Ritchie – Portfolio Holder for Leisure and Social Enterprise	Assistant Director - Leisure	Yes – involves revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more.	Public
<p><b>Raising Aspirations Commissioning Exercise</b></p> <p>To consider options for the procurement of this service</p>	Executive	June/July 2017	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Chief Executive's and Partnership Manager	Yes – involves revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more.	Public

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<b>Konica Multi Functional Devices Direct Award Contract</b>  To receive tenders	Executive	June/July 2017	Report of Councillor B Watson – Portfolio Holder for Neighbourhood Services	Report of Joint ICT Manager	Yes – involves revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more.	Private – relates to the Council's financial or business affairs
<b>Relocation of Security Services to create a Reception facility and upgrade of CCTV System at Pleasley Vale Business Park</b>  Procurement Report	Executive	July 2017	Report of Councillor Mary Dooley – Portfolio Holder for People and Places	Report of Business Estates Manager	Yes – involves revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more.	Private – relates to the Council's financial or business affairs



**Bolsover District Council**

**Healthy, Safe, Clean and Green Communities Scrutiny Committee**

**24<sup>th</sup> July 2017**

**Corporate Plan Targets Performance Update – April to June 2017  
(Q1 – 2017/18)**

**Report of the Assistant Director – Human Resources and Payroll**

This report is public

**Purpose of the Report**

- To report the quarter 1 outturns for the Corporate Plan 2015-2019 targets.

**1 Report Details**

1.1 The attached contains the performance outturn for targets which sit under the 'supporting our communities to be healthier, safer, cleaner and greener' corporate aim as of 30<sup>th</sup> June 2017. (Information compiled on 19/07/17)

1.2 A summary is provided below:

**1.3 Supporting our Communities to be Healthier, Safer, Cleaner and Greener**

- 16 targets in total (3 target previously achieved – H06, H13, H14)
- 13 targets on track

**2 Conclusions and Reasons for Recommendation**

2.1 Out of the 16 targets, 13 are on track, 3 have been achieved (3 previously).

2.2 This is an information report to keep Members informed of progress against the corporate plan targets noting achievements and any areas of concern.

**3 Consultation and Equality Impact**

3.1 Not applicable to this report as consultation was carried out on the original Corporate Plan.

**4 Alternative Options and Reasons for Rejection**

4.1 Not applicable to this report as providing an overview of performance against agreed targets.

## 5 Implications

### 5.1 Finance and Risk Implications

No finance or risk implications within this performance report.

### 5.2 Legal Implications including Data Protection

No legal implications within this performance report.

### 5.3 Human Resources Implications

No human resource implications within this performance report.

## 6 Recommendations

6.1 That progress against the Corporate Plan 2015-2019 targets be noted.

## 7 Decision Information

<b>Is the decision a Key Decision?</b> (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
<b>District Wards Affected</b>	Not applicable
<b>Links to Corporate Plan priorities or Policy Framework</b>	Links to all Corporate Plan 2015-2019 aims and priorities

## 8 Document Information

Appendix No	Title
1.	Corporate Plan Performance Update – Q1 April to June 2017
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
All details on PERFORM system	
<b>Report Author</b>	<b>Contact Number</b>
Kath Drury, Information, Engagement and Performance Manager on behalf of Assistant Director – Human Resources and Payroll	01246 242280

**Bolsover District Council**  
**Corporate Plan Targets Update – Q1 April to June 2017**

**Aim – Supporting our Communities to be Healthier, Safer, Cleaner and Greener**

Key Corporate Target	Directorate	Status		Progress	Target Date
H 01 - Deliver a minimum of 8000 hours of positive activity through community based culture and leisure engagement per year.	Transformation	On track		Q1 - At this stage of the year the target figure is 2000 hours, actual performance to date is 2585 - substantially exceeding target	Sun-31-Mar-19
H 02 - Increase participation/attendances in leisure, sport, recreation, health, physical and cultural activity by 3,000 per year.	Transformation	On track		Q1 - Target for quarter is 75,000 attendances. Actual for quarter is 92,640 - well ahead in quarter 1 exceeding expectations.	Sun-31-Mar-19
H 03 - Deliver a health intervention programme which provides 900 adults per year with a personal exercise plan via the exercise referral scheme.	Transformation	On track		Q1 - BDC is commissioned to deliver a health intervention programme by County Public Health. The scheme covers two programmes, the Derbyshire Integrated Wellbeing Approach and Bolsover Wellness Plus. A combined figure of 1000 referrals has been set from these two programmes.  To the end of June 2017 we have seen 289 clients at a number of different locations including Clowne Sports Centre, Shirebrook Leisure Centre and Welbeck Road Doctors Surgery.	Sun-31-Mar-19
H 04 - Tackle childhood obesity through the delivery of a child focused health intervention programme to all Key Stage 2 year groups by the end of each academic year.	Transformation	On track		Q1. Quarter 1 of the new financial year sees the Five:60 programme's final term of the current academic year and the programme will have been delivered to all year 3 pupils within the 28 schools in the Bolsover Schools Sports Partnership.	Sun-31-Mar-19

Key Corporate Target	Directorate	Status	Progress	Target Date
			The delivery of the scheme in September is already being planned and schools booked in for the start of the new academic year	
H 05 - Support 417 inactive 16+ individuals per year & increase their activity levels to more than 30 minutes of moderate intensity physical activity per week.	Transformation	On Track	<p>Q1 – June 2017 position 690 individuals engaged during the project period (Dec 2014 to June 2017).</p> <p>Please note that targets for year 2 changed having had discussions with funders and having taken into account shortfall in year 1. Amended target for year 2 (Dec 2015 to Nov 2016) was 340 engaged participants. Total number of engaged participants up to current time (Dec 2014 - March 2017) is 638. This is higher than the end of year target.</p> <p>Please note 'engaged' refers to individuals who officer has consulted with, signposted to activities or who have tried activities.</p> <p>Additional outcome targets have been set for the stages 2 and 3 of the project. These are:</p> <ol style="list-style-type: none"> <li>1. Establish a community group that identifies and controls ownership of a local health issue.</li> <li>2. Create a shared vision for the identified health issue</li> <li>3. Facilitate the group to mobilise positive change of the health issue</li> </ol> <p>Work within Creswell, Whitwell and Carr Vale/New Bolsover is ongoing, and relationships have been made with local leaders and community groups in each area. Much has been learnt about each of these areas, which has helped to understand the people who live</p>	Sun-31-Mar-19

Key Corporate Target	Directorate	Status	Progress	Target Date
			there. This improved understanding along with a greater presence within each place has led to new engagements and connections have begun to be made. Examples of current work include the facilitation of a new wildlife/nature group for families set up by local residents, and connecting people with an interest in fishing.	
H 07 - Assist partners in reducing crime by delivering 12 Crime Cracking events in the community each year.	Operations	On track	Q1 - 1 Crime Cracking event attended engaging with approximately 70 people: Shirebrook Eats and Treats event	Sun-31-Mar-19
H 08 - With partners organise 3 community cohesion events each year to bring communities together in identified areas.	Operations	On track	Q1 - The Community Cohesion Officer has helped the newly established Shirebrook Polish Community Association to organise 2 events during this quarter: Easter event at the Shirebrook Christian Centre Family Summer Picnic  The project has now come to an end and the Community Cohesion Officer has taken up a new post within the Bolsover Partnership team.  This target will be reviewed as a result and a recommendation made to Executive on 04/09/17.	Sun-31-Mar-19
H 09 - Achieve a combined recycling and composting rate of 49% by March 2019.	Operations	On track	Q1 is estimated based on 2016/17 Q1 data (4,415tonnes) due to Waste Data Flow information not being available. It is estimated the combined recycling rate will be 47% (approx.). The information will be updated when qualified WDF data is available at ending September 2017.	Sun-31-Mar-19

Key Corporate Target	Directorate	Status		Progress	Target Date
H 10 - Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).	Operations	On track		Q1 - LEQS's established 0% of streets and relevant land surveyed for litter fell below grade B cleanliness standards resulting in 100% meeting the target standard.	Sun-31-Mar-19
H 11 - Sustain standards of dog fouling cleanliness to ensure 98% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).	Operations	On track		Q1 - LEQS's established 0% of streets and relevant land surveyed for dog fouling fell below grade B cleanliness standards resulting in 100% meeting the target standard.	Sun-31-Mar-19
H 12 - Annually undertake 10 local environmental enforcement and educational initiatives in targeted areas to deal with dog fouling, littering or fly tipping.	Growth	On track		Q1 - Four enforcement/educational initiatives were delivered during the first quarter. Two at Shirebrook, one at Bolsover and one at Barlborough	Sun-31-Mar-19
H 15 - Reduce energy use in sheltered housing schemes by 10% by March 2019.	Operations	On track		Q1 - The contractors have start works at Victoria House in two empty flats refurbishing the bathrooms and fitting new low surface temperature radiators. When finalised programmes of work are agreed, a meeting will be held with the tenants and relevant Officers and Members to make all aware of the works and time scales.  Architect has been appointed for phase 2 properties and initial surveys have been carried out.	Sun-31-Mar-19
H 16 - Replace each year 200 gas fired back boilers in our Council houses with more efficient 'A' rated combi boilers.	Operations	On track		Q1 - Fitted the following numbers of boilers 19 fitted by BDC operatives 71 fitted by contractor Total 90	Sun-31-Mar-19

**BOLSOVER DISTRICT COUNCIL**

**SCRUTINY PROJECT MANAGEMENT**

**REVIEW SCOPE**

<b><u>NAME OF COMMITTEE:</u></b> Healthy, Safe, Clean and Green Communities		<b><u>SCRUTINY OFFICER:</u></b> Claire Millington
<b>SUBJECT TO BE REVIEWED</b>	Environmental Enforcement	
<b>REASON(S) FOR THE REVIEW</b>	Despite a number of reviews and various actions taken, members still continue to raise concerns about fly tipping, litter and dog fouling. The main concerns surround the perceived lack of enforcement action and the difference between Members perceptions and what is reported within corporate plan targets.	
<b>IDENTIFY APPROPRIATE CORPORATE PLAN AIMS, PRIORITIES AND TARGETS</b>	<b>CORPORATE PLAN AIM</b> – Supporting our communities to be healthier, safer, cleaner and greener. <b>PRIORITY</b> – Ensuring a high standard of environmental maintenance and cleanliness.	
<b>DIRECTOR</b>	Operations	
<b>AIMS AND OBJECTIVES OF REVIEW</b>	<b>Aim: To consider the Council’s Enforcement Policy</b> <b>Objectives:</b> <ul style="list-style-type: none"><li>• To understand the Council’s Enforcement Policy</li><li>• To understand current practices and how closely the policy is adhered to</li><li>• To consider the current constraints on the authority regarding enforcement and taking enforcement action</li></ul>	
<b>KEY ISSUES</b>	To consider; <ul style="list-style-type: none"><li>• Untidy land and buildings policy</li><li>• Litter</li><li>• Fly tipping</li><li>• Dog fouling</li></ul>	

<b>TIMESCALE</b>	<b>ESTIMATED</b>	<b>REVISED</b>	<b>ACTUAL</b>
<b>Commencement</b>	July 2017		
<b>Interim Report/ Recommendations</b>			
<b>Finish</b>			
<b>Report</b>			

<b>METHOD(S) OF REVIEW:</b>	Interviews Benchmarking/Best practice Work shadowing - environmental health officers/Street Scene/Rangers Briefings Questioning
<b>IMPLICATIONS:</b> (legislative, regulatory, etc)	Enforcement Legislation Fixed Penalty Notices
<b>DOCUMENTARY EVIDENCE:</b> (Internal/External)	Untidy land and buildings policy Enforcement Policy – Joint Environmental Health Service Complaints reports
<b>STAKEHOLDERS</b>	<b>RELEVANT PORTFOLIO HOLDER MUST BE INVOLVED IN THE REVIEW</b>  Councillor Brian Murray-Carr Steve Brunt – Assistant Director, Street scene. James Arnold – Assistant Director, Planning and Environment Sharon Gillott – Environmental Health Manager Sam Bentley – Environmental Health Manager Housing Enforcement Manager/Rangers
<b>CONSULTATION/ RESEARCH:</b>	North East Derbyshire District Council – Environmental Despoilment Review and Action Plan. Review carried out in 2015/16 (Joint Environmental Health and Streetscene Teams)
<b>SITE VISITS</b>	



**SCRUTINY REVIEW OUTCOMES**

<b>CONCLUSIONS:</b>	
<b>RECOMMENDATIONS:</b>	
<b>DRAFT REPORT SENT TO DIRECTOR &amp; ANY RELEVANT OFFICERS FOR COMMENT:</b>	
<b>DRAFT REPORT CONSIDERED BY PORTFOLIO HOLDER:</b>	
<b>SIGNED OFF BY COMMITTEE/CHAIR:</b>	
<b>SIGNED OFF BY SCRUTINY MANAGEMENT BOARD:</b>	
<b>REVIEW OF PROCESS/COMMENTS:</b>	
<b>EXECUTIVE CONSIDERED:</b>	
<b>OUTCOME:</b>	
<b>FOLLOW UP:</b>	
<b>DATE:</b>	

**Healthy, Safe, Clean and Green Communities Scrutiny Committee**

**Work Plan – 2017 – 2018**

**Vision: to enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District**

**Corporate Aim: Supporting our Communities to be Healthier, Safer, Cleaner and Greener**

<b>Date of Meeting</b>	<b>Items</b>	<b>Lead Officer</b>	<b>Notes</b>
<b>27<sup>th</sup> June 2017</b>	<ul style="list-style-type: none"><li>• Selection of Scrutiny Review</li><li>• Prioritising the work plan</li></ul>		
<b>1<sup>st</sup> August 2017</b>	<ul style="list-style-type: none"><li>• Quarter 1 – Performance Update.</li><li>• Approve scope for Environmental Enforcement Review.</li></ul>	Kath Drury, Information, Engagement and Performance Manager	
<b>19<sup>th</sup> September 2017</b>	<ul style="list-style-type: none"><li>•</li></ul>		
<b>17<sup>th</sup> October 2017</b>	<ul style="list-style-type: none"><li>•</li></ul>		

<p><b>14<sup>th</sup> November 2017</b></p>	<ul style="list-style-type: none"> <li>• Quarter 2 – Performance Update</li> <li>• Homelessness Briefing</li> </ul>	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Diane Bonsor, Housing Needs Manager</p>	<p>See email sent to DB dated 4/7/2017. LGA report on Council Innovation and learning in Housing our Homeless Households circulated to Members on 10<sup>th</sup> July 2017.</p>
<p><b>19<sup>th</sup> December 2017</b></p>	<ul style="list-style-type: none"> <li>•</li> </ul>		
<p><b>30<sup>th</sup> January 2017</b></p>	<ul style="list-style-type: none"> <li>• Preparation for Annual Review of the Community Safety Partnership.</li> </ul>	<p>Scrutiny Officer</p>	<p>Agree set of questions to provide to Housing Enforcement Manager/Community Safety Officer in advance of the next meeting. See 2017 questions as a starting point.</p>
<p><b>27<sup>th</sup> February 2017</b></p>	<ul style="list-style-type: none"> <li>• Quarter 3 – Performance Update</li> <li>• Annual Review of Community Safety Partnership.</li> </ul>	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Deborah Whallett, Housing Enforcement Manager &amp; Jo Selby, Community Safety Officer</p>	<p><b>Do not include any other items on this agenda. Performance first at 9.30 am and then rest of the meeting dedicated to the annual review.</b></p>
<p><b>20<sup>th</sup> March 2017</b></p>	<ul style="list-style-type: none"> <li>•</li> </ul>		
<p><b>1<sup>st</sup> May 2017</b></p>	<ul style="list-style-type: none"> <li>• Quarter 4 – Performance Update</li> </ul>	<p>Kath Drury, Information, Engagement and Performance Manager</p>	

Healthy, Safe, Clean and Green Communities Scrutiny Committee Membership (10 Members)

Councillors; - Sandra Peake (Chair), Hilary Gilmour (Vice-Chair), Toni Bennett, Dexter Bullock, Tracey Cannon, Pat Cooper, Clive Moesby, Tom Munro, Ken Walker, Deborah Watson.

Item to include in work plan from Scrutiny Conference

- Licensing